

Minutes of Executive Meeting: 4 June 2012 at 7.30pm

Present: Sue Pollard, Paul McStay, Mike Bodger

Information Manual 2009: Sections 9 (Competition Rules) and 10 (Awards) have been updated and submitted to the website. However these are not yet on the website. Further sections; 1, 2, 13 and 14 allocated to Mike, sections 4 and 6 allocated to Paul and sections 3, 7 and 8 (+ a review of information in 10 re life membership) allocated to Sue. Sections Section 11 – Lesley Parkin and Liz Davidson and section 12 Liz Davidson

LOGIN: A new version of the website is now displayed but all three of us have not been successful in logging in using the login/password pair that is displayed on the National database along with our other details. We will correspond with our webmaster, Andrew Gabites, to address this problem. In the meantime if any member is experiencing the same problem, a new password can be obtained by following the instructions on the website.

North Island Short Course Championships: To be displayed on the website. This meeting has been advertised in the new edition of Masterscrawl and the June newsletter.

2013 National Long Course Championships: Paul to contact Richard Jongens of Dunedin Masters to discuss the possibility of Dunedin hosting this meeting. Only Dunedin and Invercargill have suitable indoor 50metre pools in the South Island.

IT Strategy: Our IT officer, Liz Davidson, circulated a document to the executive, webmaster, and Auckland Region delegate, John Fisher entitled "IT Strategy Plan". A discussion has now taken place and the results of that meeting were circulated to the working group. Implementation of some of these items is now proceeding. The IT strategy will be incorporated into the NZMS Strategic Plan

Masterscrawl: Sue Pollard advised that for family reasons plus employment commitments she has not been able to produce Masterscrawl on time. She plans to have it ready by mid-June

History: A reminder to send club history information to Roger Eagles is to be placed in the June Masterscrawl

AGM Minutes: These are not yet on the website. Exec members to review draft and Mike to place on the website along with NZMS executive and officer reports plus a signed copy of the Finance report.

Meeting actions:

- **Mike to follow up with webmaster re updated manual sections to be placed on the website.**
- **Exec members and officers to complete manual section reviews as allocated, for approval at exec meetings. The deadline for completion is the next AGM.**
- **Mike to communicate with the webmaster re log in problems.**
- **Paul to liaise with Dunedin Masters re the 2013 National LC Champs**
- **IT working group to finalise IT strategy. Sue to incorporate this into the 2012-15 Strategic Plan**
- **Sue to add item re club histories to June Masterscrawl.**