

## **NEW ZEALAND MASTERS SWIMMING (INC.)**

### **36<sup>TH</sup> ANNUAL GENERAL MEETING**

**Held on Friday 13<sup>th</sup> March 2009 at Brentwood Hotel, Kilbirnie, Wellington**

#### **MINUTES**

**Meeting Commenced at 9.30am**

#### **PRESENT**

President: Roger Eagles (FV5)  
Vice President: Sue Pollard (NS1 and Northern Region Delegate)  
Secretary/Treasurer: Mike Bodger (TR2)  
Northern Region: Jan O'Donnell (NS1)  
Capital Region: Ingrid Saxton (HC4), Lyall Mortimer (HU4)  
Southern Region: Jenny Pascoe (FV5)  
Swimming/Open Water Swimming Officer: Lesley Parkin (LV4)  
Webmaster: Andrew Gabites

#### **WELCOME BY PRESIDENT**

Roger Eagles welcomed everyone present to the Annual General Meeting and thanked them for their attendance. Roger said that NZMS swimming was in a good financial position. Regional delegates introduced.

#### **APOLOGIES**

Eleanor Pinfold (HM2); Adrian Anderson (KT2) (Region 3)

*Moved Sue Pollard, seconded Jenny Pascoe, that Apologies be accepted  
All in favour, Carried*

**A MINUTES SILENCE** to be observed for those members who have passed away in 2008:

Jo Ley (NS1)

**THE MINUTES** of the 35<sup>th</sup> Annual General Meeting held on Friday 14<sup>th</sup> March were accepted as a true and correct record

*Moved by Sue Pollard, seconded by Jenny Pascoe, that the Minutes of the 2008 AGM be accepted as a true and correct record.  
All in favour, Carried*

#### **BUSINESS ARISING FROM THE MINUTES of 2007 AGM**

Other business to be covered later in this meeting

#### **FINANCIAL REPORT FOR 2008**

An un-audited copy of the financial accounts was circulated to councillors at the meeting. There was support from the committee that aspects of the financials be published in Masterscrawl for all Masters swimmers to view. These included the money from member's subscriptions and NZMS investments.

Information about the results of the Free Membership 2008 project was requested and the Secretary will supply this when it is available. Namely, how many new swimmers registered for free membership with NZMS in 2008 and how many, who had free membership, have re-joined in 2009. These swimmers will also be surveyed to ascertain whether the free membership influenced their decision to join Masters swimming.

An amount of \$2674.25 to the National Development Fund had not been spent.

Once the 2008 financial report has been completed and audited, the report will be circulated to committee members for approval.

**PRESIDENTS REPORT** Roger Eagles

The report from Roger was circulated to councillors prior to the meeting.

Roger Eagles presented his report to the meeting. Key points to note are:

- The turmoil associated with the changes of secretary/treasurer during 2008.
- Aquatics: 2010 Diving World Cup will not take place in NZ. Swimming NZ was given the right to host the World Marathon Swimming Cup but funding was unavailable and the event had to be relinquished.
- Progress on the History of Aquatic Sports to be authored by John Matheson (Sunday Times) has not been as fast as what was anticipated. John has been paid a retainer of \$4000.00. In discussion about this matter NZMS agreed that upon request it would contribute \$2000.00 towards the cost of authorship in the interim.
- NZ Masters Protocols – Info Manual. Sue Pollard has completed the revised version which was started by Rachel Harris. The manual was distributed to councillors for reading and feedback. The committee felt that the protocols should be made available electronically and that a copy be sent to club secretaries on request.

*Moved by Lyall Mortimer, seconded by Jan O'Donnell, that the President's report be accepted  
All in favour, Carried*

**COMPUTER OFFICER REPORT** Robert Loof

No report was produced for 2008. Top Ten available.

The meeting went into committee for a discussion around the performance of this role, steps to be taken by Roger following the meeting.

**WEBMASTERS REPORT** Andrew Gabites

The report from Andrew was circulated to councillors prior to the meeting.

The webmaster said that some swimmers still find the website difficult to use but no feedback was presented. New additions to the website have proven to be very popular, namely, the Round NZ Swim, Swim Programmes and the Photo Gallery.

The posting of results during swim meetings was also favoured by the committee. It was understood that these would be un-confirmed results until passed by the National Recorder.

*Moved by Sue Pollard, seconded by Ingrid Saxton that the Webmaster's Report be accepted.  
All in favour, Carried*

**MASTERSCRAWL EDITOR REPORT** Ingrid Saxton

The report from Ingrid was circulated to councillors prior to the meeting.

The impact of the changing secretarial position on Masterscrawl was discussed. Its audience is still difficult to determine but Lyall told the meeting that the President of Australian Masters Swimming found the publication exciting. Ingrid would like to include a list of club secretaries in the publication. Because of the publication timetable it was agreed that the November 2009 issue would be moved to December 2009 and that there would subsequently be no January 2010 issue. Sue Pollard noted that she has a request from South City Masters to raise the issue of the content of Masterscrawl and to suggest more of interest be included e.g. training articles. Ingrid said that the contents of Mastercrawl are as "good as I get and what I am able to source". She encourages swimmers to submit articles of interest.

*Moved by Sue Pollard, seconded by Lyall Mortimer that the Masterscrawl Editor's Report be accepted.  
All in favour, Carried*

**SWIMMING REPORT** Lesley Parkin

The report from Lesley was circulated to councillors prior to the meeting.

Lesley is now the liaison officer for sanctioned swim meetings and questions on running a meeting and swim rules are dealt with by her. The committee learnt that Gisborne is hosting the 2009 NISC meeting and a flyer was to be available at the 2009 Long Course Champs. Also the SISC meeting is confirmed for Oamaru after Tasman withdrew their application and the 2010 NZMS Long Course meeting is confirmed for Invercargill on 12-14 March.

One outstanding omission was the non-presentation of the 2008 NZ Masters Swimmer of the Year Cup to Kirsten Cameron (MN4) but that was to be rectified at the prize giving for this year's Long Course Champs.

*Moved by Sue Pollard, seconded by Lyall Mortimer that the Swimming Report be accepted. All in favour, Carried*

#### **OPEN WATER SWIMMING REPORT Lesley Parkin**

The report from Lesley was circulated to councillors prior to the meeting.

Approximately 30 Masters Swimmers competed in the Flannagan Cup race in New Plymouth on 6<sup>th</sup> February 2008 which doubled as the NZMS Open Water Champs. This year the NZMS Open Water Champs are being held in conjunction with the 4<sup>th</sup> Sovereign Oceanswim race at Mount Maunganui. NZ Master swimming flyers will be available in each swim pack and a list of Master swimmers competing will be checked for their financial status for 2009. Age group results will be made available to Masters after the Sovereign prize-giving and Tom Cowdell (DL2) has undertaken to secure a venue for a separate Masters prize-giving to be conducted by the Secretary and Vice President.

*Moved by Jenny Pascoe, seconded by Ingrid Saxton that the Open Water Swimming Report be accepted. All in favour, Carried*

#### **NATIONAL RECORDER REPORT Jan O'Donnell**

The report from Jan was circulated to councillors at the meeting.

Jan read the report to the committee.

There was strong committee support for all swimmer's entries to World or Oceania masters meetings, as proposed by FINA, to be passed on to the National Secretary for verification of swimmer's financial status prior to the event.

*Moved by Sue Pollard, seconded by Mike Bodger that the National Recorder's Report be accepted. All in favour, Carried*

#### **SWIMMER OF THE YEAR**

Swimmer of the Year: Heather Campbell (HM2)

Jan O'Donnell produced a helpful table of the seven top NZ Masters swimmers achievements for 2008 and the committee were unanimous in their choice of Heather.

Certificates of Achievement are to be awarded to Kath Johnstone, Rebecca Perrott and Kirsten Cameron.

These announcements are to be published in the next issue of Masterscrawl.

#### **SIGNATORIES**

At the present time all NZMS cheques require signatures from 2 of the 3 executive members; namely, Roger Eagles, Sue Pollard and Mike Bodger. In a tabled email Ingrid Saxton recommended the options of internet banking or a single signature by the National Secretary be considered given the fact that members of the executive live far apart. This was recorded and the executive will discuss this at a future meeting.

*Moved by Lyall Mortimer, seconded by Ingrid Saxton that the role of signatories be re-examined.*

*All in favour, Carried*

## **APPOINTMENTS**

National Secretary/Treasurer – Mike Bodger

*Moved by Ingrid Saxton, seconded by Sue Pollard that Mike Bodger be appointed to the position of National Secretary/Treasurer of New Zealand Masters Swimming (Inc.).*

*All in favour, Carried.*

Editorial Officer – Ingrid Saxton

Webmaster - Andrew Gabites

Swimming and Open water Swimming Officer – Lesley Parkin

National Recorder – Jan O'Donnell

Computer/IT Officer – Robert Loof

Auditor – BDO Spicers

*Moved by Roger Eagles, seconded by Jenny Pascoe that BDO Spicers be retained as auditors for the appraisal of NZMS accounts.*

Honorary Solicitor – Paul David

*Moved by Roger Eagles, seconded by Lyall Mortimer that Paul David be retained as honorary solicitor.*

Approval of honorariums for 2009 and membership fees for 2010. These to remain unchanged from the previous year.

<u>Honorariums</u>	Secretary/Treasurer	\$15000	<u>Membership Fee</u>	\$50
	National Recorder	\$3000		
	Computer Officer	\$2000		
	Webmaster	\$3000		

## **ELECTION OF NZMS PRESIDENT AND VICE-PRESIDENT**

### **President**

Roger Eagles vacated the Chair and Sue Pollard called for nominations.

*Moved by Jenny Pascoe, seconded by Ingrid Saxton that Roger be elected President.*

*All in favour, Carried*

### **Vice President**

*Moved by Ingrid Saxton, seconded by Lesley Parkin that Sue Pollard be elected Vice President.*

*All in favour, Carried.*

## **INTERNATIONAL ACTIVITIES**

Oceania Champs – these will be held in Hobart, Australia in July 2009. The first meeting was held in Fiji in 2005. Samoa now has a 50 metre pool and would like to hold the next champs in 2011. The entry booklet will be placed on the website once NZMS has received a final copy. Sue Pollard will contact John Pugh from Australia for this booklet. Lyall suggested a need for a protocol between NZ and Australia.

World Champs – these will be held in Gothenburg, Sweden from 28 July – 7 August 2010.

International Gold Masters Champs – for 50+ years swimmers to be held in Kyoto, Japan from 4-6 September 2009.

FINA Congress – to be held at the World Swimming Champs in Rome, Italy in July 2009. Lyall Mortimer is standing down as the NZ delegate to FINA after July.

### REMITTS

The meeting discussed remits submitted by Wally Martin, Secretary of Roskill Master Swimmers after presentation of the remits at the Northern Region

1. To delete the Secretary from the Executive and replace with a second Vice President.

*“The controlling Body of New Zealand Masters Swimming (Inc) shall be known as the Council. The Council shall consist of two Delegates representing each Region, the Delegates to be known as Councillors. A President and a Vice-President will be elected from their members every two years. The Council shall appoint a Secretary- Treasurer either from its members or a person from outside its members. The Council will meet annually, such meeting to be in conjunction with the National Long Distance Championships”.*

The meeting was doubtful the work of the Secretary would be reduced if the second part of the remit was passed. They did not agree the secretary should be removed from the Executive and since we now have a Secretary who is a committed master swimmer, the rationale behind this remit no longer applies.

2. To allow membership of Masters to be gained by entering an approved swimming meet and paying the prescribed entry fee.

*“Membership of New Zealand Masters Swimming Inc. shall be gained by joining a Club which is affiliated to NZ Master Swimming and paying the prescribed fee”.*

There was much discussion about this remit and the rationale behind it. The meeting concluded that although the concept was interesting there were many unanswered questions, financial risks and possible unintended consequences if the remit was adopted without further research. The meeting agreed to invite Roskill Masters to pilot an event as proposed to test the ideas behind the remit.

The remits were not passed.

A motion was tabled by Lyall Mortimer *“that the executive investigate different constitutional models in similar sized organisations and prepare a report on any changes needed to the current constitution for presentation at the next AGM”.*

*Moved by Mike Bodger, seconded by Lesley Parkin that Lyall’s motion be investigated.*

*All in favour, Carried.*

A further remit on life awards was tabled by Roger Eagles. At the present time life membership is limited to 5 persons and four exist at the present time: Tom Logan, Lyall Mortimer, Jan Fulton and Denise Marshall. Roger proposes that the last sentence of Section 5: 4c of the constitution be removed to allow the committee to recommend more members. The criteria for life membership are strict and Andrew Gabites felt it was important to retain the prestige of such awards.

*Moved by Roger Eagles, seconded by Lyall Mortimer to revoke the sentence “The council will restrict to 5 (five) the number of Life Members holding life membership at any one time”.*

*All in favour, Carried*

## **AWARDS**

**For services to NZMS.** Copies of CVs from Lyall Mortimer and Ingrid Saxton presented to the committee by Roger Eagles. Lyall has long standing services to NZMS and FINA.

## **SERVICE AWARDS**

Service awards to be considered for John Trubnick (SC1) and John Page (GB2) once the applications are found.

## **CLUB DEVELOPMENT FUND**

In 2008 the executive approved a club development fund of \$2500. An idea is to advertise for 4-5 clubs per annum to apply for up to \$500 to help clubs increase or retain their membership, provide coaching clinics, buy equipment, or use for advertising. Clubs will be required to put in their own effort and make a contribution as well as report back to the executive on how the fund was spent. An item in Mastercrawl and the NZMS website would be useful to whet club's appetite.

*Moved by Roger Eagles, seconded by Jenny Pascoe that the club development fund of \$2500 and its criteria be advertised for NZMS clubs.*

*All in favour, Carried.*

## **MEMBERSHIP DATABASE/FUTURE OPTIONS**

Andrew Gabites described the setup of the NZMS Membership Database (which is a MS Access database) and how the Core Database (which has access by the National Secretary) links up with the Meet Manager Database (MS Access), the Membership Database (website) and the Mailing List Database (used for emails). Andrew proposed that with improvements in the future, individual members could update their own details on the website membership database.

## **GENERAL BUSINESS**

Mike Bodger to purchase MS Access to maintain the membership database on his computer.

*Moved by Lyall Mortimer, seconded by Jenny Pascoe.*

*All in favour, Carried.*

Does NZMS have fixed assets? Members of the committee were unsure what, if any, fixed assets were the property of NZMS.

**Meeting Closed at 4.35pm**

